



*National Institute of Foundry and Forge Technology*

**Minutes of the  
105<sup>th</sup> Meeting of the  
BOARD OF GOVERNORS**

**Date: September 26, 2018**

**Time: 4.30 PM**

**Venue**

**Shastri Bhavan  
New Delhi**



**National Institute of Foundry and Forge Technology  
Hatia, Ranchi – 834 003, Jharkhand**





**Minutes of the 105<sup>th</sup> meeting of the Board of Governors of National Institute of Foundry and Forge Technology, Hatia, Ranchi, held at 03:00 PM on Wednesday, September 26, 2018 at MHRD, Shastri Bhawan, New Delhi**

1. **Shri Madhu Ranjan Kumar,** **In-Chair**  
Joint Secretary (DL&BP), Room No.122 B-C  
Ministry of Human Resource Development,  
Department of Higher Education, Govt.of India,  
Shastri Bhawan, New Delhi-110115
2. **Smt. Darshana M. Dabral** **Member**  
JS & FA  
Ministry of Human Resource Development  
Department of Higher Education  
Government of India, New Delhi 110 115
3. **Professor Amol A Gokhale** **Member**  
Department of Mechanical Engineering  
Indian Institute of Technology, Bombay  
IIT Area, Powai, Mumbai, Maharashtra 400076
4. **Professor D. Ravi Kumar** **Member**  
Department of Mechanical Engineering  
Indian Institute of Technology, Delhi  
Hauz Khas New Delhi 110 016, India
5. **Professor Amitava Mandal** **Member**  
Dept. of ME  
NIFFT, Hatia, Ranchi
6. **Professor Binod Kumar,** **Member**  
Dept.of MME,  
NIFFT, Hatia, Ranchi-3
7. **Professor P P Chattopadhyay** **Member Secretary**  
Director  
NIFFT, Hatia, Ranchi-3
8. **Professor R.K. Ohdar** **Invited Member**  
Prof. I/c Admin, NIFFT, Hatia, Ranchi-3
9. **Professor N.K.Singh** **Invited Member**  
Dept. of Forge  
NIFFT, Hatia, Ranchi-3

**Leave of absence was granted to Prof. M. K. Tiwari, IIT, Kharagapur**





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The meeting commenced with the warm welcome to the members by the Member Secretary, Board of Governors (BoG). In consequence to the vacancy in the position of the Chairman of the BoG, Joint Secretary, MHRD chaired the meeting and entrusted the Member Secretary to continue the proceeding. Accordingly, the Agenda Items were deliberated upon as following: -

**Item No. I-1**                      **To confirm the minutes of 104<sup>th</sup> meeting of the Board of Governors (BoG), held on 23<sup>rd</sup> May, 2018 at Shastri Bhavan, New Delhi.**

The minutes of the 104<sup>th</sup> meeting of the BoG as approved by the Chairman, BoG was circulated to all the members of the Board. No comment has been received from other members of the BoG on the minutes. The minutes of the meeting is furnished as Annexure 'I'.

**Placed for confirmation.**

**Resolution:**                      *The minute of 104<sup>th</sup> meeting of the Board of Governors is considered to be confirmed, since no comments were received from the member of AFC on circulation of the minutes.*

*The suggestions obtained from Professor M. K. Tiwari were recorded.*

*In connection with Item No. III-2 in the minutes of 104<sup>th</sup> meeting of BoG, the Joint Secretary (A&DL) mentioned for record that the Institute can start the new programs on Mechanical Engineering and Computer Engineering in self finance mode i.e., the extra cost incurred for running these courses will have to be borne by NIFFT and no financial liability will come on MHRD.*

**Item No. I-2**                      **To report the action taken on the minutes of 104<sup>th</sup> meeting of the BoG held on 23<sup>rd</sup> May, 2018 at Shastri Bhavan, New Delhi.**

The action taken report on the minutes of 104<sup>th</sup> meeting of the BoG, is furnished as Annexure 'II'.

**Placed for consideration.**

**Resolution:**                      *The action taken report was noted by the members.*

**Item No. II-1**                      **To report the activities of the institute since the 104<sup>th</sup> meeting of BoG**

The regular activities of the Institute have been conducted as per schedule. The details of activities are furnished as Annexure 'III' (to be placed on the table).

**Placed for information.**

**Resolution:**                      *The BoG noted the report on the activities of the Institute.*

**Item No. II-2**                      **To report the activities of Placement Cell.**

The placement record of students at different company up to April-2018 is furnished as Annexure-IV.

**Placed for information.**





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**Resolution:** *The BoG noted the report on the Placement of students.*

**Item No. II-3** **To report the status of various court cases.**

The status of Various Court Cases along with brief description of each case is furnished as Annexure 'V'.

**Placed for information.**

**Resolution:** *The BoG noted the report on the court cases. The Board advised the Institute to furnish the information on Court Cases in the LIMBS portal.*

**Item No. II- 4** **To report the status of recruitment since last Board meeting.**

The Institute has initiated the process of recruitment in different Faculty and Officer positions. It is also planned to conduct the selection committee meetings for promotion of faculty members of the Institute from Assistant Professor to Associate Professor and Associate Professor to Professor at the same time as the interview for

promotion is conducted by the same selection committee constituted for direct recruitment in corresponding positions.

In this endeavor, the activities conducted by the Institute so far are furnished in Annexure 'VI': (Comments of Prof.M.K.Tiwari)

**Placed for consideration**

**Resolution:** *The BoG advised the Institute to pursue the process of recruitment as per the published advertisement. Keeping in view the number of applications received by the Institute, against different positions, the AFC also advised the Institute to include two number of experts from Central University, offering Engineering program, and/or similar CFTIs, in the short listing committee for assessment of the API score in order to facilitate the subsequent selection process.*

**Item No. II-5** **To report the upgradation and placement of Dr. V. M. S. Hussain under Career Advancement Scheme (CAS)**

Minutes of the Scrutiny-cum-Evaluation Committee for the upgradation and placement under the Career Advancement Scheme (CAS) from Stage 2 to Stage 3 in respect of Dr V.M.S.Hussain is furnished as Annexure 'VII'. (Prof.M.K.Tiwari)

**Placed for consideration**

**Resolution:** *The BoG noted the Minutes of the Scrutiny-cum-Evaluation Committee.*

**Item No. III-1** **To consider the resolution of Extraordinary meeting of Academic Council held on September 12 to consider the Letter received from Jharkhand Technical University**





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The Institute received the letter No. JUT – 05/2018 – 849 dated 16.8.18 issued by Director (Technical Education), Dept. of Higher, Technical Education and Skill Development, Govt. of Jharkhand to Director NIFFT, informing that NIFFT should affiliate itself with Jharkhand Technical University. The issue was discussed in detail in the Extra Ordinary meeting of the Academic Council of the Institute held on September 12, 2018. The minutes of the meeting is furnished in Annexure 'VIII'.

**Placed for consideration**

**Resolution:** *The BoG resolved that the Institute may take the appropriate decision on the issue and the Institute is authorized to pursue the resolution of the Academic Council.*

**Item No. III-2 To consider the draft rules for Medical attendance**

The following Institute level committee was constituted to frame the policy and rule for Medical attendance:

Professor Amitava Mandal – Chairman  
Professor R. K. Ohdar – Member  
Dr. G. Rajamohon – Member  
Dr. M.G. Danish – Member Secretary

The draft report submitted by the committee is furnished in Annexure 'IX'

**Placed for consideration**

**Resolution:** *The BoG resolved that the Institute may follow the CSMA rules for Medical attendance.*

**Item No. III-3 To consider the draft Recruitment Rules**

The following Institute level committee was constituted to frame the Recruitment Rules:

Professor Amitava Mandal – Chairman  
Professor R. K. Ohdar – Member  
Dr. G. Rajamohan – Member  
Dr. M.G. Danish – Member Secretary

The draft Recruitment Rules submitted by the committee is furnished in Annexure 'X'.

**Placed for consideration**

**Resolution:** *The BoG advised to Institute to compare the recruitment rule with same adopted by the similar institutions and to report the same in the next BoG.*

**Item No. III-4 To consider the minutes of the 105<sup>th</sup> meeting of the Administrative and Finance Committee held on 26<sup>th</sup> September, 2018**





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Minutes of the Administrative and Finance Committee held on 26<sup>th</sup> September, 2018 placed on the table. (Draft Agenda of 105<sup>th</sup> AFC)

**Placed for consideration**

**Resolution:** *The BoG considered the minutes of the AFC meeting and approved the same.*

**Item No. III-5 Proposal for capacity building from Harare Institute of Technology (HIT), Zimbabwe**

Harare Institute of Technology, Zimbabwe approached the Institute for considering the visit of the Vice Chancellor and Dean at NIFFT with a desire to partner for training of the Staff members of the Institute. Accordingly, the Vice Chancellor and Dean of HIT have visited NIFFT on September 17, 2018 and discussed the opportunities available at NIFFT to offer admission of their Staff members in M Tech program and short term training programs. The proposal is furnished in Annexure 'XI'

**Placed for consideration**

**Resolution:** *The BoG advised the Institute to accept and pursue the proposal under the provision of concerned regulation stipulated by the regulatory bodies.*

**Item No. IV Any other item(s) with the permission of the Chair**

The meeting ended at 6:00 PM with thanks to the Chair.

  
(Member Secretary)